
Regular Teleconference Meeting of the Capital SouthEast Connector JPA
Board of Directors

Date: Friday, May 22, 2020, 8:30 a.m. to 10:30 a.m.

Meeting Location: A Regular Teleconference Meeting of the Capital SouthEast Connector JPA Board of Directors will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings. The meeting will be conducted in accordance with the Ralph M. Brown Act, California Government Code 54950, *et seq.* and Executive Order N-29-20.

The public is invited to participate in the meeting via the following:

Teleconference Line: +1 916-318-6252

Conference ID: 677 378 749#

The Connector JPA welcomes, appreciates, and encourages public participation in the Board Meeting. If you wish to submit a comment to be read aloud at the meeting, please email your comment to HallE@saccounty.net by **3:00 p.m. on May 21, 2020** and your comment will be read aloud at the meeting. If you wish to address the Board of Directors during the meeting, please wait until the Board Chair requests comments from the public. All public participants will be placed on mute during the meeting, until such time as the Board Chair requests public comment.

The Board of Directors requests that you limit your comments to three (3) minutes per person so that all present will have time to participate. The Board of Directors reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary.

AGENDA

The Board may take action on any matter listed on this agenda to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

1. Call to Order & Roll Call: Directors Hidahl, Howell, Hume, Nottoli, Sander
2. Public Comment on Non-Agenda Items

Members of the public may comment on any item of interest to the public within the subject matter jurisdiction of the Board of Directors. Each person will be allowed three minutes, or less if a large number of requests are received on a particular subject. After ten minutes of testimony, the Chair may choose to hear any additional testimony following the Discussion Items.

Please note, under the provisions of the California Government Code, the Board is prohibited from discussing or taking action on any item that is not on the agenda. The Board cannot take action on non-agendized items raised under "Public Comment" until the matter has been specifically included on the agenda. Those participants who wish to address a specific agendized item are encouraged to offer their public comments during consideration of that item.

3. Executive Director's Report for May 2020

Consent Calendar Items

4. Approve Action Minutes of the April 24, 2020, Board Meeting

Discussion and Action Items

- 5. Discussion on Federal Advocacy Strategies and Authorize the Executive Director to Release a Request for Proposals for Federal Advocacy Services**
 - Resolution 2020-09
- 6. Update on the Connector D3 Project, White Rock Road from Prairie City Road to East Bidwell Street and Authorize the Executive Director to approve the Final Bid Package and support the City of Folsom's efforts to publicly advertise the project for construction**
 - Resolution 2020-10
- 7. Authorize the Executive Director to Execute an Agreement with Dokken Engineering for Environmental Pre-Construction/Construction Monitoring Services**
 - Resolution 2020-11
- 8. Announcements or Final Comments from Board Members**

ADJOURN

The next meeting of the Capital SouthEast Connector JPA Board will be held on
June 26, 2020
*City of Rancho Cordova City Hall, Council Chambers
2729 Prospect Park Drive, Rancho Cordova, CA 95670
*Subject to change due to COVID-19 restrictions on public gatherings

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the Board at, or prior to, the public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Connector JPA at (916) 876-9094. Notification 48 hours prior to the meeting will enable the Connector JPA to make reasonable arrangements to ensure accessibility to this meeting.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Connector JPA for further information. A person with a disability, who requires a modification or accommodation, including auxiliary aids or services, to participate in a public meeting, should telephone or otherwise contact the Connector JPA 48 hours prior to the meeting. The Connector JPA may be reached at 10640 Mather Blvd., Suite 120, Mather, CA 95655 or by telephone at (916) 876-9094.

GOVERNMENT CODE 54957.5 et seq.

Public records, including writings relating to an agenda item for open session of a regular meeting and distributed less than 72 hours prior to the meeting, are available for public inspection at 10640 Mather Blvd., Suite 120, Mather, CA 95655. The on-line version of the agenda and associated materials are posted for your convenience at <http://www.ConnectorJPA.net>. Some documents may not be posted on-line because of their size and/or format (maps, site plans, and renderings). As they become available, hard copies of all documents are available at 10640 Mather Blvd., Suite 120, Mather, CA 95655.

ITEM 3

MEETING DATE: May 22, 2020

TITLE: Executive Director's Report for May 2020 (Receive and File)

PREPARED BY: Derek Minnema

WELCOME

The JPA continues to remain operational while complying with the Sacramento County Public Health Order. Our team maintains social distancing protocols and have the necessary equipment and ability to work from home. Additionally, when appropriate, staff rotates time in the office.

GOOD NEWS – CONSTRUCTION FUNDING AUTHORIZED

Last week was a significant milestone for the Connector expressway project in Folsom as the California Transportation Commission authorized construction funding in the amount of \$25 million for the City of Folsom. Thank you to the team in Public Works and Community Development for all the hard work to get to this point.

OVERALL WORKLOAD

- On May 18th, staff submitted a funding application for Connector Segment E1 to the United States Department of Transportation under the Better Utilizing Investments to Leverage Development ("BUILD") grant program.
- Final plans and specifications were delivered to the City of Folsom and a Request for (construction phase) Authorization was delivered to Caltrans headquarters. On the agenda today is a summary of the planned work and anticipated schedule for the summer. Staff also continues to coordinate with SMUD on their plans for utility relocation work.
- An audit is being conducted on behalf of the Sacramento Transportation Authority on specific procedures over Measure A capital project funds. Staff is working to answer questions regarding how Measure A funds are processed and accounted for.
- The current JPA office lease expires this year and staff is negotiating options to extend the contract.

ITEM 4

MEETING DATE: May 22, 2020

TITLE: Action Minutes of the April 24, 2020, Board Meeting

PREPARED BY: Derek Minnema

RECOMMENDATION

Approve Action Minutes of the April 24, 2020, Regular Board Meeting.

ACTION MINUTES

The Capital SouthEast Connector JPA Board of Directors met in regular session on April 24, 2020, via teleconference meeting.

Call to Order Vice Chair Howell called the meeting to order at 8:38 a.m.

Roll Call Present: Directors Hidahl, Howell, Hume*, Nottoli, Sander

* Director Hume arrive at 8:54 a.m.

Public Comments on Non-Agenda Items

There were no comments from the public on non-agenda items.

Open Session

Item #4: Executive Director's Report and Project Activities Update

The Board received Executive Director Minnema's comprehensive written report and the Executive Director briefly reviewed the report with the Board and the public.

No public comment was received on this item.

Consent Calendar Items

A motion was made by Director Howell and seconded by Director Hidahl and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

- Item #4: Approve Action Minutes of January 31, 2020, Board Meeting
- Item #5: Accept the Fiscal Year 2018-19 Independent Auditor's Report - Resolution 2020-04
- Item #6: Authorize the Executive Director to Execute an Amendment to the Existing Agreement with Sloan Sakai Yeung and Wong for continued General Counsel Legal Services – Resolution 2020-05
- Item #7: Authorize the Executive Director to Execute all Necessary Documents for Purposes of Certifying that Rights-of-Way and Easements for the Connector Project Have Been Acquired in Accordance with Federal Regulations and/or California Department of Transportation Requirements - Resolution 2020-06

No public comment was received on the consent items.

Discussion and Action Items

Item #8: Authorize Staff to Submit a Grant Funding Application to the United States Department of Transportation under the Better Utilizing Investments to Leverage Development Transportation Discretionary Grants Program

Executive Director Minnema introduced the item and Matt Lampa, Principal Civil Engineer provided a presentation summarizing the staff report. A brief discussion amongst the Board and JPA staff ensued.

A motion was made by Director Howell and seconded by Director Hidahl and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") HEREBY AUTHORIZES THE EXECUTIVE DIRECTOR TO SUBMIT A GRANT FUNDING APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION UNDER THE BETTER UTILIZING INVESTMENTS TO LEVERAGE DEVELOPMENT ("BUILD") TRANSPORTATION DISCRETIONARY GRANTS PROGRAM WITH RESOLUTION 2020-07.

No public comment was received on this item.

Item #9: Adopt Fiscal Year 2020-21 Work Plan and Budget

Executive Director Minnema introduced the item and Susan Spalding, Administrative Services Officer, provided a presentation summarizing the item. A brief discussion amongst the Board and JPA staff ensued.

A motion was made by Director Nottoli and seconded by Director Howell and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE PROPOSED FISCAL YEAR 2020-21 BUDGET FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO WITH RESOLUTION 2020-08.

No public comment was received on this item.

Item #12: Announcements or Final Comments from Board Members

Director Howell thanked Director Sander and the Rancho Cordova City Council for approving the Transportation Expenditure Plan for the proposed 2020 transportation half-cent sales tax ballot measure.

No action was taken on this item.

No public comment was received on this item.

Adjournment

The meeting adjourned at 9:37 a.m.

APPROVAL OF ACTION MINUTES FOR APRIL 24, 2020

Approved By:

Attest:

Pat Hume
Chair of the Board

Derek Minnema
Board Secretary

ITEM 5

MEETING DATE: May 22, 2020

TITLE: Discussion on Federal Advocacy Strategies and Authorize the Executive Director to Release a Request for Proposals for Federal Advocacy Services

PREPARED BY: Derek Minnema

RECOMMENDATION

Hear a brief presentation by staff on potential Federal advocacy strategies and determine if a Request for Proposals should be prepared and advertised.

BACKGROUND

During the April 2020 Connector JPA Board meeting members requested staff bring an item for discussion on whether or not the Connector JPA should solicit professional consulting services for federal advocacy.

DISCUSSION

Through retention of a federal lobbyist, a strategy could be created by the selected individual/company to inform and educate key federal stakeholders about the significance of the project with the goal to ultimately secure funding or legislation.

Potential strategies generally include capturing available federal funding including grant funding, Omnibus Appropriations, new Infrastructure Bill, Congressional/President's budget, among other funding sources.

BUDGET

Staff anticipates the price of a federal lobbyist could range between \$10,000-\$15,000/per month, with a minimum 1-year contract term. The cost of these services would be paid through local funds (annual member-agency dues), as Measure A funds cannot be used for this purpose.

ATTACHMENTS

- a. Resolution 2020-09



ITEM 5 a

RESOLUTION 2020-09

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY
APPROVING THE RELEASE OF A REQUEST FOR PROPOSALS FOR FEDERAL
ADVOCACY SERVICES**

BE IT RESOLVED that the Board of Directors (“Board”) of the Capital SouthEast Connector Joint Powers Authority hereby authorizes the Executive Director to release a Request for Proposals for federal advocacy services.

This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED this 22nd day of May, 2020, on a motion by
Director _____, seconded by Director _____, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson

ATTEST:

Secretary

ITEM 6

MEETING DATE: May 22, 2020

TITLE: Update on Connector Segment D3 White Rock Road, from Prairie City Road to East Bidwell Street, and Authorize the Executive Director to approve the Final Bid Package and Support the City of Folsom's Effort to Publicly Advertise the Project for Construction.

PREPARED BY: Matt Lampa

RECOMMENDATION

Hear an update on the final design of the Connector Segment D3, and Approve Resolution 2020-10 authorizing the Executive Director to approve the final bid package and support the City of Folsom with their efforts to publicly advertise the project for construction.

BRIEF SUMMARY

Last week was a significant milestone for the Connector expressway project in Folsom. On May 13th, the California Transportation Commission authorized \$25 million for construction funding for the Connector project in Folsom.

Thank you to the team in Public Works and Community Development for all the hard work to get to this point.

For today's presentation, staff will recap a brief overview of the final bid package and the next steps to advertise the project and solicit bids for construction, which is anticipated to occur in June.

BACKGROUND

Segment D3 proposes to upgrade existing White Rock Road to a four-lane expressway from Prairie City Road to the Sacramento/El Dorado County line.

Engineering plans and right of way certification is complete for the initial phase, and staff anticipates construction will begin during the summer pending contract award and construction cost budgeting.

PROJECT ELEMENTS

Limits and Nature of Work

Due to the lack of total project funding, the project will be constructed in phases with the limits of the initial phase beginning at the intersection of Prairie City Road and continuing to the intersection of East Bidwell Street.

The project entails constructing four lanes between these two major intersections, including a bridge over Alder Creek. The bridge also serves as a "wildlife crossing," as contemplated in the South Sacramento Habitat Conservation Plan.

The project is a reconstruction that will create a new alignment of White Rock Road adjacent and immediately south of existing White Rock Road. Existing White Rock Road will remain open to traffic during construction, except during short and limited temporary closures when the contractor will need to "tie-in" to the existing roadway.

Class 1 bike path - postponed

The ultimate build out of Segment D3 will include a Class 1 path adjacent to and north of White Rock Road. Construction of the path will be deferred to a later phase due to lack of connectivity with other trail systems, homes, and businesses. Funding constraints as well as long a term City maintenance costs for a path without connectivity also factored into the decision to remove the path from the initial construction phase.

JPA staff, in conjunction with the City of Folsom, coordinated with SACOG on a minor scope modification to the project description in the Metropolitan Transportation Improvement Plan ("MTIP"). The MTIP was formally amended by SACOG staff in February 2020 and approved by the SACOG Board in March 2020.

Although the Class 1 path will be deferred to a future phase, 8'-wide on-street shoulders will be constructed as part of the initial construction, which can accommodate bicycle usage and is a significant upgrade to the current condition.

Traffic Control Features and Access

Three traffic signals will be installed along the alignment, at the intersections of White Rock Road and Prairie City Road, Oak Ave Parkway, and East Bidwell Street. After completion, the traffic signals will be maintained by the City of Folsom.

Existing Scott Road south will remain on its current alignment and will connect to White Rock Road in stop-controlled condition. The connection to White Rock Road will be reconstructed with new pavement that will have wider tapers and turning radii for visibility, acceleration and deceleration. Scott Road will have a stop sign, White Rock

Road will not, and will continue to have free-flowing traffic. Drivers will not be allowed to turn left onto White Rock Road from Scott Road or left onto Scott Road, as it will be right-in/right-out condition. The distance from Scott Road to the traffic signals for u-turn movements is 4/10 mile.

Existing access to the Prairie City State Vehicle Recreation Area Gate 4 (aka State Park) will remain on White Rock Road, west of the intersection with Prairie City Road.

The realignment of Scott Road to Prairie City Road and the realignment of the Gate 4 entrance to the State Park are planned as a separate project and currently are designed to 60% engineering design. Staff proposes to continue the engineering work to a "shovel ready" status and included funds in the FY 2021 budget to this end.

Drainage/Stormwater Mitigation Facilities

Segment D3 is part of the backbone infrastructure associated with the Folsom Plan Area ("FPA") and has been included in the FPA Storm Drainage Master Plan. Stormwater runoff from the project will be collected in drainage basins to ensure post-project stormwater discharge is equal to or less than pre-project discharge. The FPA Storm Drainage Master Plan was formally amended in April 2020 to reflect stormwater runoff associated with the initial phase of construction for D3.

Two drainage basins will be constructed north of White Rock Road in the vicinity of existing Scott Road, and a third basin will be constructed along Prairie City Road. The basins will be constructed within existing drainage easements and will be maintained by the City of Folsom.

Utility Relocations

Electrical, communications, and fiber optic utilities are required to relocate as part of the project. The utilities will be relocated into a Public Utility Easement south of White Rock Road to keep utilities out of the road right of way, and consistent with JPA Project Design Guidelines.

SMUD will begin relocating overhead and underground electrical facilities per a Utility Agreement executed with SMUD in February 2020, with anticipated completion in the autumn/winter. The remaining utility agencies will relocate onto the new SMUD poles, with relocations anticipated to be completed by spring 2021.

Maintenance and City/County Limits

The Sacramento County/City of Folsom boundary is currently delineated by the centerline of existing White Rock Road, with the City and County maintaining their respective halves of the road. Since the project will reconstruct White Rock Road to the

south of the existing roadway, the majority of the project will fall within the County. However, the City of Folsom has committed to operate and maintain Segment D3 in its entirety and is currently working with County staff on a maintenance agreement to formalize the maintenance commitments.

Once construction is complete the City is proposing to adjust the City/County boundary line to the south and annex the road right of way into the City through the Sacramento County Local Agency Formation Commission. The JPA has acquired a significant amount of right of way for the project and once the boundary lines are adjusted the JPA can begin transferring the right of way to the City. The City and County are currently in discussions regarding the future boundary line adjustment.

OTHER RELATED MILESTONES

Construction Management Work

The City of Folsom has agreed to administer the Construction Management ("CM") aspect of the project and plans to release a Request For Proposals ("RFP") for the CM work soon. Staff will work with the City of Folsom to prepare the RFP and review submissions and outline roles and responsibilities.

Caltrans Headquarters and Funding Agreement

A local agency may not advertise a project until it has received in writing an Authorization to Proceed with construction from Caltrans. On May 14th the JPA and City of Folsom submitted this written request. The request package for Authorization to Proceed with construction required a copy of the approved NEPA document, approved Right of Way Certification, and the engineer's estimate.

SUMMARY

Completion of the Final Design and advertisement for construction is a significant project milestone, and is the culmination of substantial effort by City and County staff. JPA staff would like to recognize our project partners for their efforts and support.

Staff is requesting the Board authorize the Executive Director to approve the Final Bid Package and support the City of Folsom's effort to publicly advertise the Project for construction, with advertisement anticipated in June.

ATTACHMENTS

- a. Resolution 2020-10



ITEM 6 a

RESOLUTION 2020-10

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE THE FINAL BID
PACKAGE AND SUPPORT THE CITY OF FOLSOM'S EFFORT TO PUBLICLY
ADVERTISE THE PROJECT FOR CONSTRUCTION.**

BE IT RESOLVED that the Board of Directors ("Board") of the Capital SouthEast Connector Joint Powers Authority hereby authorizes the Executive Director to approve the final bid package for Connector Segment D3 initial phase of construction and support the City of Folsom's effort to publicly advertise the project for construction.

This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED this 22nd day of May, 2020, on a motion by
Director _____, seconded by Director _____, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson

ATTEST:

Secretary

ITEM 7

MEETING DATE: May 22, 2020

TITLE: Authorize the Executive Director to Execute an Agreement with Dokken Engineering for Environmental Pre-Construction/Construction Monitoring Services

PREPARED BY: Derek Minnema

RECOMMENDATION

Approve Resolution 2020-11 authorizing the Executive Director to enter into an agreement with Dokken Engineering for environmental pre-construction/construction monitoring services for an amount not-to-exceed \$68,340 and authorize the Executive Director to approve any necessary change orders related to environmental monitoring in an amount not to exceed ten percent (10%).

BACKGROUND

Dokken Engineering has provided environmental documentation and permitting services on Segment D3 since 2015. As we move towards bidding and construction of Segment D3, the project is in need of additional environmental monitoring services related to regulatory requirements and project permits issued by Federal and State regulatory agencies.

The obligations imposed on the JPA generally include several surveys and the preparation of reports in connection with the same. The surveys required to be conducted prior to construction relate to Swainson's Hawk, Nesting Birds, Burrowing Owls, and Bat Tree Roosting. Additionally, certain environmental awareness trainings are required to be provided to construction personnel prior to and during construction.

Additional services under the agreement will include biological monitoring, archaeological monitoring, and mitigation monitoring and reporting plan and environmental commitment record compliance. Throughout the project, Dokken's team will monitor the site to ensure adherence to project regulatory requirements.

ATTACHMENTS

- a. Resolution 2020-11

ITEM 7 a

RESOLUTION 2020-11

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT
WITH DOKKEN ENGINEERING TO PROVIDE PRE-
CONSTRUCTION/CONSTRUCTION ENVIRONMENTAL MONITORING SERVICES**

BE IT RESOLVED that the Board of Directors ("Board") of the Capital SouthEast Connector Joint Powers Authority hereby authorizes the Executive Director to execute an Agreement with Dokken Engineering, Inc. for pre-construction/construction environmental monitoring services in an amount Not To Exceed \$68,340. The Board further authorizes the Executive Director to approve any necessary change orders related to the environmental monitoring in an amount not to exceed ten percent (10%).

This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED this 22nd day of May, 2020, on a motion by
Director _____, seconded by Director _____, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson

ATTEST:

Secretary