

Capital SouthEast Connector Board of Directors

Item # 2

Action Minutes of the October 31, 2008, Meeting

The Capital SouthEast Connector Authority's Board of Directors met in regular session on October 31, 2008, in the Rancho Cordova Council Chambers, located at 2729 Prospect Park Drive, Rancho Cordova, CA, at 8:30 a.m.

Call to Order: Chairperson Don Nottoli called the meeting to order at 8:37 a.m.

Roll Call: **Present:** Directors Budge*, Dupray, Hume, King, Nottoli

* Arrived after Roll Call, as noted below.

Public Communications: Tom Shine spoke during the opportunity to comment on matters not on the agenda regarding the need to investigate alternative routes and concerns regarding growth inducement.

Executive Director's Report: Mr. Tom Zlotkowski, the Executive Director of the Authority, provided an update on the EIR/EIS contract, the ongoing search for office space, his plans to attend the California Transportation Foundation's Educational Symposium and the 9th Annual Transportation Finance/P3 Conference, and plans to re-program \$500,000 of Measure A funding previously allocated to the Authority. The Executive Director also introduced the new Accounting Technician who is expected to report for work in late November.

Consent Agenda:

Meeting Minutes: It was moved by Director King, seconded by Director Hume, and passed by unanimous vote that:

THE CAPITAL SOUTHEAST CONNECTOR BOARD OF DIRECTORS APPROVES THE MINUTES OF THE JUNE 27, 2008, MEETING.

THE CAPITAL SOUTHEAST CONNECTOR BOARD OF DIRECTORS APPROVES THE MINUTES OF THE AUGUST 22, 2008, MEETING.

New Business Items:

Adopt a 2009 Calendar Year Meeting Schedule: Mr. Zlotkowski, the Executive Director, presented the staff report and resolution. Pursuant to section 6(b) of the Joint Exercise of Powers Agreement, the Board must establish the number of regular meetings to be held each year and the date, hour, and location at which such regular meetings will be held. It was moved by Director King, seconded by Director Hume, and passed by unanimous vote that:

THE CAPITAL SOUTHEAST CONNECTOR BOARD OF DIRECTORS ADOPTS THE 2009 CALENDAR YEAR MEETING SCHEDULE AS AMENDED TO INDICATE THAT THE BOARD'S REGULAR MEETINGS WILL BE HELD AT RANCHO CORDOVA CITY HALL.

* Director Budge arrived at 8:58 a.m. during the following item:

Ratification of EIR/EIS Contract with Parsons Brinkerhoff: Mr. Zlotkowski presented the report recommending that the Board ratify the contract entered into with Parsons Brinkerhoff on October 23, 2008. Mr. Zlotkowski explained that, in negotiating the scope of work, several project tasks were augmented to avoid future contract modifications and the accompanying delays to the greatest extent possible. Mr. Zlotkowski felt it was important for the entire Board to approve this contract in light of the central role that the environmental review process will play in the Authority's activities over the next three years. It was moved by Director Budge, seconded by Director Dupray, and passed by unanimous vote that:

THE CAPITAL SOUTHEAST CONNECTOR AUTHORITY BOARD OF DIRECTORS RATIFIES THE CONTRACT BETWEEN THE CONNECTOR AUTHORITY AND PARSONS BRINCKERHOFF FOR ENVIRONMENTAL SERVICES.

Presentation Introducing the Project Financial/Funding Plan: Mr. Zlotkowski presented the report, explaining that, pursuant to the Joint Exercise of Powers Agreement, the Authority must, by unanimous vote, adopt a Financial/Funding Plan. The Joint Exercise of Powers Agreement specifies that this Plan must include an allocation of costs among the members. Because Measure A funds are the primary funding source for the first phase of the Project, the Board must determine whether and to what extent El Dorado County will be expected to contribute to the costs of Project Planning and Development. The Board requested that the Executive Director and Agency Staff continue to search for available federal funding and develop an equitable approach to cost sharing.

Presentation of Project EIR/EIS Outreach Schedule: Mr. Zlotkowski presented the staff report and introduced Michelle McCormick of MMC Communications. Ms. McCormick discussed the timetable for outreach activities, including opinion leader interviews, the launch of the new website, and additional public meetings.

Recognize the Contribution of Director Eric King to the Connector Authority: Mr. Zlotkowski expressed the Authority's appreciation for Director King's contribution. It was moved by Director Budge, seconded by Director Hume, and passed by unanimous vote that:

THE CAPITAL SOUTHEAST CONNECTOR AUTHORITY BOARD OF DIRECTORS RECOGNIZES DIRECTOR KING FOR HIS OUTSTANDING LEADERSHIP AND CONTINUED DEDICATION AND COMMITMENT TO THE CONNECTOR PROJECT.


Adjournment: The meeting was adjourned at 10:05 a.m.

Approved By:



Director Hume
Vice-Chairperson

Attest:



Kirk Trost
Secretary