

AGENDA

Meeting of the Board of Directors

Location: City of Rancho Cordova City Hall
2729 Prospect Park Drive
Rancho Cordova, CA

Date: Friday, March 24, 2017, 8:30 a.m. to 9:30 a.m.

Members of the public may comment on any item on the agenda at the time that it is taken up by the Board. We ask that members of the public complete Speaker Card, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion.

Call to Order / Roll Call

Directors Hidahl, Hume, Miklos, Nottoli, Sander

Pledge of Allegiance

Public Comments on Non-Agenda Items

Any person wishing to address the Board on any item not on the agenda may do so at this time. After ten minutes of testimony, any additional testimony may be heard following the New Business Items. Note, under the provisions of the California Government Code, the Board is prohibited from discussing or taking action on any item not on the agenda.

1. Executive Director's Report

Consent Agenda

2. Approve Action Minutes of February 24, 2017, Board Meeting
3. Approve Release of a Request for Proposals for CM/GC Preconstruction Services for Segment D3 (Prairie City Road to Scott Road)
 - a) Staff Report
 - b) Resolution

New Business Items

4. Receive Update and Approve the Release of the Draft Initial Study/Mitigated Negative Declaration (IS/MND) for Segment D2 (Jackson Road to White Rock Road) for a 30-day Public Review Period
 - a) Staff Report

Closed Session

5. Closed Session - Public Employment (Gov. Code, § 54957)
Title: Executive Director

Open Session

6. Authorize Chair of the Board to Sign an Interim Contract for Executive Director Services
 - a) Staff Report
 - b) Resolution

Adjourn

ADJOURN TO SEPARATE "STATE OF THE CONNECTOR" WORKSHOP IN THE AMERICAN RIVER SOUTH ROOM AT RANCHO CORDOVA CITY HALL.

The Board may take action on any matter, however listed on this agenda, and whether or not listed on this agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary for further information.

A person with a disability, who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The Board Secretary may be reached at 10640 Mather Blvd., Suite 120, Mather, CA 95655 or by telephone at (916) 876-9094.

Capital SouthEast Connector JPA Board of Directors

Item # 1
Receive and File

March 24, 2017

Executive Director's Report

Issue: An Executive Director's report is filed every month on current JPA activities

Recommendation: Receive and File

Discussion: The following is a brief status report on some of the more significant issues and activities currently being pursued by the Connector JPA staff.

Administrative

- Staff is pleased to report that the position of Administrative Services Officer II has been filled. Starting in April, Ms. Kari Emery-Cotner will be joining the Connector Team.
- It is anticipated that Director Miklos will not be in attendance at today's meeting.
- It is anticipated that Board alternates will be in attendance for the Connector workshop immediately following today's Board meeting.

Project

- At today's workshop, an update on the Connector Project will be provided.

Fiscal

- Staff has worked with the County of Sacramento's Executive office to reach tentative agreement on cash flow assistance in support of the increased level of consultant activity along various segments of the Connector Project. Additional details will be forthcoming with an item anticipated before the Board of Supervisors for its consideration and approval sometime in April. Should this occur, staff expects availability of funds to the JPA in June, 2017.

Media

- **Elk Grove News.net**
 - 03/15/17 – Two Elk Grove City Council Members, Other Area Politicians in DC on Region Business Rainmaking Trip – Elk Grove News.net
[Two Elk Grove City Council Members, Other Area Politicians in DC on Region Business Rainmaking Trip](#)

- **Village Life**
 - 03/15/17 – JPA Connector – Julie Samrick
<https://www.villagelife.com/news/apac-shares-future-projects/>
- **Elk Grove Citizen**
 - 03/03/17 – Capital SouthEast Connector project continues to progress – Lance Armstrong
http://www.egcitizen.com/news/capital-southeast-connector-project-continues-to-progress/article_5683dc1e-005b-11e7-8ea1-2faab98fcee9.html
- **Sacramento Bee**
 - 02/27/17 – Taxes on the table as road funding intensifies – Jim Miller
[Taxes on the table as road funding intensifies](#)

Miscellaneous

- Staff updated the Folsom Plan Area property owners on the status of the D3 segment on Tuesday, March 14th.
- Staff anticipates that the South Sacramento Habitat Conservation Plan will be released for comment and circulation by today's Board meeting.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Tom Zlotkowski".

Tom Zlotkowski
Executive Director

Capital SouthEast Connector JPA Board of Directors

**Item # 2
Motion**

March 24, 2017

Action Minutes of the February 24, 2017, Meeting

The Capital SouthEast Connector JPA Board of Directors met in regular session on February 24, 2017, in the City of Rancho Cordova City Hall Council Chambers, located at 2729 Prospect Park Drive, Rancho Cordova, CA.

Call to Order: Vice-Chair Hidahl called the meeting to order at 8:38 a.m.

Roll Call: Present: Directors Hidahl, Hume, Miklos, *Nottoli
Absent: Director Sander
*Director Nottoli arrived at 8:42 a.m. during the Executive Director's Report

Public Comments on Non-Agenda Items

There were no comments from the public on non-agenda items.

Item # 1: Executive Director's Report

The Board received the comprehensive written report submitted by Mr. Zlotkowski, the Executive Director of the Authority. Highlights included: after 8 years serving the JPA, Lynn Kalamaras is retiring from her position as Administrative Services Officer as of March 25, 2017; the Connector workshop originally scheduled after today's meeting has been postponed until after the next Board meeting in March to allow additional Board and Alternate member attendance; on Wednesday, February 22nd, staff provided a presentation on Connector Project progress to the Elk Grove City Council; the Sacramento Transportation Authority PAG (Professional Advisory Group) has met to begin discussions about the potential for another attempt to pass a Transportation Sales Tax Measure in Sacramento County.

Consent Agenda

The Consent Agenda included:

- Item # 2: Approve Action Minutes of January 27, 2017
- Item # 3: Receive Project Activities Update
- Item # 4: Approve 3-year On-Call Lists for Intelligent Transportation Systems and Landscape/Corridor Enhancement Master Planning Services and Authorize the Executive Director to Execute Professional Services Agreements with the Approved Consultants
- Item # 5: Approve Revisions to the Administrative Services Agreement with Sacramento County

No public comment was received on the Consent Agenda.

A motion was made by Director Hume to approve the Consent Agenda. The motion was seconded by Director Miklos, and passed by unanimous vote that:

THE CAPITAL SOUTHEAST CONNECTOR AUTHORITY BOARD OF DIRECTORS APPROVES THE FOLLOWING ITEMS FROM THE CONSENT AGENDA: APPROVE ACTION MINUTES OF JANUARY 27, 2017; RECEIVE PROJECT ACTIVITIES UPDATE; APPROVE 3-YEAR ON-CALL LISTS FOR INTELLIGENT TRANSPORTATION SYSTEMS AND LANDSCAPE/CORRIDOR ENHANCEMENT MASTER PLANNING SERVICES AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH THE APPROVED CONSULTANTS; APPROVE REVISIONS TO THE ADMINISTRATIVE SERVICES AGREEMENT WITH SACRAMENTO COUNTY.

New Business Items

Item # 6: Recognition of Lynn Kalamaras' Service to the Connector JPA

Several Board members and the Executive Director provided comments on the valuable service provided by Lynn Kalamaras.

No public comment was received on Item # 6.

A motion was made by Director Miklos to approve Resolution 2017-07 Recognizing Lynn Kalamaras' service to the JPA. The motion was seconded by Director Nottoli and approved by unanimous vote.

Item # 7: Receive Update and Approve the Release of the Draft Initial Study/Mitigated Negative Declaration (IS/MND) for Segment B2 (Mosher Road to Bradshaw Road) for a 30-day Public Review Period. Mr. Zlotkowski introduced the item and provided a brief summary of the staff report.

Public Comment was received from Mr. Jerry Drobish on Item # 7. Mr. Drobish suggested the board discuss the ease of expansion for light rail in the future along the corridor.

A motion was made by Director Hume to approve Resolution 2017-03 approving the Update and Approve the Release of the Draft Initial Study/Mitigated Negative Declaration (IS/MND) for Segment B2 (Mosher Road to Bradshaw Road) for a 30-day Public Review period. The motion was seconded by Director Nottoli and approved by unanimous vote.

Item # 8: Receive Update on the Precise Roadway Plan for Segment C (Bond Road to Calvine Road in the Sheldon Area). Mr. Zlotkowski introduced the item and Mr. Rick Carter with the City of Elk Grove, who presented the item to the Board.

Public Comment was received from Mr. Bill Myers on Item # 8. Mr. Myers, Chair of the Sheldon Community Association (SCA), indicated that the SCA is very happy the City of Elk Grove and the JPA are doing this study, that the SCA appreciates the continuous communication, and that the SCA stands committed to its agreement with the JPA.

Directors Hume, Nottoli and Miklos recognized how far along the JPA has come with improving the communication and working relationship between the JPA, City of Elk Grove, and the Sheldon Community Association.

This item was received and filed.

CLOSED SESSION

The Board adjourned to closed session at 9:35 a.m. The Board resumed open session at 10:19 a.m., and reported that the Executive Director, Tom Zlotkowski, announced his retirement effective March 31, 2017, and the board has appointed a committee to work with a recruiter to begin the search for a replacement.

Adjournment

The meeting adjourned at 10:20 a.m.

Approved By:

Attest:

David Sander
Chair of the Board

Tom Zlotkowski
Board Secretary

March 24, 2017

Approve Release of a Request for Proposals for CM/GC Preconstruction Services for Segment D3 (Prairie City Road to Scott Road)

Issue: Whether to release a Request for Proposals (RFP) to the general contracting community to provide Construction Manager/General Contractor (CM/GC) Preconstruction Services for the Connector Project, Segment D3, between Prairie City Road and Scott Road (north).

Recommendation: Staff recommends the Board approve the release of the RFP for CM/GC Preconstruction Services.

Background: In October, 2016, the Board approved the use of the CM/GC procurement method for the Connector. At the December, 2016, Board meeting, the Board approved staff's recommendation to move forward with CM/GC procurement for a portion of the Connector between Prairie City Road and Scott Road (north). In January, 2017, the Board selected a Qualifications Based Selection method as the basis of selection for the CM/GC Preconstruction Services RFP. In February, 2017, the SACOG Board passed a resolution consenting to the use of the CM/GC procurement method for the Connector Project.

Discussion: Staff has drafted the qualifications-based RFP and intends to solicit proposals from qualified general contractors to provide CM/GC preconstruction services for the Connector. The RFP will focus on identifying the general contractors who have extensive experience in constructing local transportation projects, and who have the relevant technical skills and alternative project delivery experience in working directly with design teams to improve construction efficiency. Several elements of the contractor's proposed team personnel, abilities, and experience will be evaluated during the review process, which is expected to occur in early May, 2017. Some of the major requirements of the preconstruction phase of the contract will include:

- Working directly with the design team to value engineer the project at the 35%, 65% and 90% design milestones;
- Providing bid estimates at the 35% and 65% design milestones; and
- Provide a Guaranteed Maximum Price at the conclusion of the 90% design milestone to the JPA in support of a proposed construction contract.

The RFP was developed in conjunction with an established engineering consultant and legal firm that both have extensive experience nationwide in assisting agencies with the CM/GC procurement process. Additionally, the JPA staff consulted with a Caltrans CM/GC expert on the procurement process and had Caltrans provide a review of the subject RFP. Since the actual construction contract is not being awarded as a part of this solicitation, staff will return at the conclusion of the preconstruction services contract for Board authorization for that phase of work.

Staff expects the RFP to be released within the next 5 business days. It will be advertised in a leading Sacramento area newspaper and will be posted on the Connector's website. Contractors will be provided 4-5 weeks to prepare their proposals, and to participate in a mandatory pre-proposal meeting with the JPA.

Staff intends to return to the Board at the May, 2017 meeting with a recommendation to negotiate a contract with the top ranked contractor and return again in June, 2017 for the award of the CM/GC preconstruction services contract.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Tom Zlotkowski". The signature is stylized and cursive.

Tom Zlotkowski
Executive Director

RESOLUTION NO. 2017-08

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY
APPROVING THE RELEASE OF A REQUEST FOR PROPOSALS FOR
CM/GC PRECONSTRUCTION SERVICES FOR SEGMENT D3
(PRAIRIE CITY ROAD TO SCOTT ROAD)**

BE IT RESOLVED that the Board of Directors (“Board”) of the Capital SouthEast Connector Authority hereby authorizes the Executive Director to release a Request for Proposals for Preconstruction Services for Segment D3 (Prairie City Road to Scott Road).

This Resolution shall take effect from and after the date of its passage and adoption.

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PASSED AND ADOPTED this 24th day of March, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Chairperson

ATTEST:

Secretary



Capital SouthEast Connector JPA Board of Directors

**Item # 4
Motion**

March 24, 2017

Receive Update and Approve the Release of the Draft Initial Study/Mitigated Negative Declaration (IS/MND) for Segment D2 (Jackson Road to White Rock Road) for a 30-day Public Review Period

Issue: To request that the Board approve the release of the Draft IS/MND for the D2 Project for public review.

Recommendation: Staff recommends that the Board hear a presentation on, and approve the release of, the Draft IS/MND for the D2 Project for a 30-day public review period, and provide input as necessary.

Background: The D2 Project consultant team, CH2MHILL, Inc. (CH2M), began the environmental review process in January, 2016 with background research and field surveys. Since then, the technical studies and associated reports have been completed and submitted for review to the Connector JPA. The Project Development Team (PDT), including staff from Rancho Cordova and Sacramento County, has been meeting, as needed, concerning the status of the IS/MND and addressing the technical concerns of the consultant team and potential environmental impacts.

As the California Environmental Quality Act (CEQA) lead agency for the Capital SouthEast Connector D2 Project (Grant Line Road from Jackson Road to White Rock Road), the Connector JPA is responsible for conducting this environmental review process. An IS/MND is an informational document used in state, regional, and local planning and decision-making processes to meet the requirements of CEQA. It is not the purpose of the IS/MND to recommend either approval or denial of a project.

The purpose of the IS/MND is to identify and analyze the environmental impacts of the proposed project, and to indicate ways to reduce or avoid those potential environmental impacts. CEQA requires that each public agency mitigate or avoid the significant environmental effects of projects it approves or implements, whenever feasible.

The IS/MND discloses environmental effects, and identifies appropriate mitigation for those impacts, as required. It also identifies growth-inducing impacts, impacts found not to be significant, and significant cumulative impacts of all past, present, and reasonably anticipated future projects, consistent with the requirements of CEQA.

Technical studies prepared to support the CEQA analysis have been prepared in conjunction with the National Environmental Policy Act (NEPA) analysis, and will additionally support the NEPA document. The CEQA circulation will be a precursor step in NEPA approval, and Caltrans will require CEQA to be complete prior to signing the NEPA Finding of No Significant Impact (FONSI). NEPA compliance is required as a condition of receipt of Federal funds.

Discussion: It is proposed that the Draft IS/MND begin circulation in mid-April, which will initiate the 30-day public comment period. The Final IS/MND, which will incorporate the public comments received and the JPA's responses to those comments, will be prepared after the 30-day public comment period ends. When the Final IS/MND has been prepared, the JPA Board will be asked to take the following actions:

- Approve Final IS/MND and Mitigation Monitoring and Reporting Program
- Approve the D2 Project and make all necessary findings
- Direct staff to file a Notice of Determination

Following the approval of the IS/MND, the JPA will continue to coordinate with Caltrans to process the FONSI required under NEPA.

Presentation

At today's meeting, staff has requested that Jodi Ketelsen and Mike Higgins, CH2M's Environmental Manager and Project Manager, prepare and provide information regarding the highlights of the environmental document. Those highlights include:

- Noise and proposed sound walls
- Overview of biology and federal permits
- Land use impacts and coordination with adjacent property owners
- Visual Considerations

Notice of Availability (NOA)

A public Notice of Availability (NOA) for the Draft IS/MND will be mailed to the last known name and address of all organizations and individuals who have previously requested such notice in writing. In addition, the Connector JPA will utilize its email database to advertise the availability of the IS/MND for public review and comment. The email database list consists of approximately 800 individuals or groups who have signed up for Connector news. The NOA will include the following information:

- Brief description of the Project
- Public Workshop information
- Where the Draft IS/MND can be viewed, including addresses
- Start and end dates of the public comment period and anticipated hearing dates
- List of significant environmental effects anticipated as a result of the project
- Directions for providing public comments

The NOA will also be filed with the Sacramento County Clerk and publicized in the following publications:

- Sacramento Bee
- Rancho Cordova Grapevine Independent

Flyers announcing the availability of the Draft IS/MND and the locations/dates of the public meetings will be posted at the following locations:

- Connector JPA
- Rancho Cordova City Hall
- Sacramento County Administration Building

Social media updates will include the Connector Facebook page, which will be updated to include the public workshop information, and the Connector Twitter feed, which will also include information about the availability of the IS/MND for public review.

The NOA and Draft IS/MND will be available to be downloaded electronically from the Connector website at www.connectorjpa.net. Hard copies will also be available for review at the following locations:

- Connector JPA Office, 10640 Mather Blvd., Suite 120, Mather, CA 95655
- Sacramento County Public Information Counter; 827 7th Street, Room 101, Sacramento, CA 95814
- City of Rancho Cordova Planning Department, City Hall; 2729 Prospect Park Drive, Rancho Cordova CA 95670

Finally, the JPA office will coordinate with the webmasters for Sacramento County and City of Rancho Cordova to include a link to the NOA and Draft IS/MND on each jurisdiction's website. Paper copies of the Draft IS/MND document can be purchased for \$25 each from the Capital SouthEast Connector JPA Office located at 10640 Mather Blvd., Suite 120, Mather CA 95655, (916) 876-9094.

Respectfully Submitted,



Tom Zlotkowski
Executive Director



Capital SouthEast Connector JPA Board of Directors

**Item # 6
Resolution**

March 24, 2017

Authorize Chair of the Board to Sign an Interim Contract for Executive Director Services

Issue: Whether to authorize the Chair of the Board to sign an interim contract for Executive Director services during the recruitment for a new Executive Director.

Recommendation: Staff recommends the Board authorize the Chair of the Board, with the assistance of counsel, to sign a contract with the current Executive Director for continued Executive Director services during the JPA's recruitment efforts, and to allow for an effective transition.

Discussion: In February, 2017, the JPA announced that the JPA's current Executive Director, Mr. Tom Zlotkowski, announced that he would be retiring at the end of March, 2017. The JPA is working with Sacramento County and the executive recruitment firm of Bob Murray and Associates to hire a new Executive Director. However, while that process is ongoing, counsel recommends that the JPA enter into a contract with Mr. Zlotkowski for continued Executive Director services, and to allow for an effective transition, once the new Executive Director has been hired. The Connector JPA is not a SCERS or PERS contracting entity and has the authority to enter into this limited duration consulting contract for necessary services.

To accomplish this, counsel recommends that the Board authorize the Board Chair to work with counsel to execute a standard JPA contract with Mr. Zlotkowski, consistent with further direction to be provided by the Board.

Respectfully Submitted,

Nancy C. Miller
General Counsel



**Item # 6
Attachment**

RESOLUTION NO. 2017-09

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY
AUTHORIZING THE BOARD CHAIR TO SIGN A CONTRACT
FOR INTERIM EXECUTIVE DIRECTOR SERVICES**

BE IT RESOLVED that the Board of Directors (“Board”) of the Capital SouthEast Connector Authority hereby authorizes the Chair of the Board, with the assistance of counsel, to sign a contract for Interim Executive Director Services, consistent with the direction provided by the Board.

This Resolution shall take effect from and after the date of its passage and adoption.

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PASSED AND ADOPTED this 24th day of March, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Chairperson

ATTEST:

Secretary