

ITEM 5

MEETING DATE: August 27, 2021

TITLE: Action Minutes of the May 28, 2021, Regular Teleconference Board Meeting

PREPARED BY: Derek Minnema

RECOMMENDATION

Approve Action Minutes of the May 28, 2021, Regular Teleconference Board Meeting.

ACTION MINUTES

The Capital SouthEast Connector JPA Board of Directors met in regular session on May 28, 2021, via teleconference.

Call to Order

Chair Howell called the meeting to order at 8:39 a.m.

Roll Call

Present: Directors Hidahl, Howell, Hume, Nottoli*, Sander*

*Directors Nottoli and Sander joined the meeting at 8:46 a.m. and 8:58 a.m. respectively

Public Comments on Non-Agenda Items

There were no comments from the public on non-agenda items.

Open Session

Item #4: Executive Director's Report

The Board received Executive Director Minnema's comprehensive written report for May 2021 and the Executive Director briefly reviewed the report with the Board and the public.

No public comments were received on the Executive Director's Report.

Consent Calendar Items

A motion was made by Director Hume and seconded by Director Hidahl and passed with four* directors voting in favor that:

THE BOARD OF DIRECTORS OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

Item #5: Approve Action Minutes of April 30, 2021 Board Meeting

Item #6: Accept an Update on Connector Construction Projects

Item #7: Accept an update on Federal/State Funding and Legislation

Item #8: Approve Request for Local Partnership Program Funds available through the Road Repair and Accountability Act of 2017 – Resolution 2021-06

* Director Sander was absent during the vote.

No public comment was received on the consent items.

Discussion and Action Items

Item #9: Update on the Travel Demand Model, including Forecasted Reductions in Regional Vehicle Miles Traveled (VMT) with the Connector Project, and authorize the Executive Director to execute an Amendment to the Agreement with Kimley-Horn and Associates, Inc.

Executive Director Minnema introduced the item and provided a presentation summarizing the item. A brief discussion amongst the Board and JPA staff ensued.

A motion was made by Director Howell and seconded by Director Hidahl and passed with four* directors voting in favor that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") HEREBY AUTHORIZES THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE MASTER ON-CALL SERVICES AGREEMENT TASK ORDER WITH KIMLEY-HORN AND ASSOCIATES, INC. TO INCREASE THE NOT-TO-EXCEED AMOUNT BY \$69,891 WITH RESOLUTION 2021-07.

* Director Sander was absent during the vote.

No public comment was received on this item.

Item #10: Adopt Work Plan and Fiscal Year 2021-22 Budget and Member Agency Contribution

Executive Director Minnema introduced the item provided a presentation summarizing the item. A discussion amongst the Board and JPA staff ensued.

A motion was made by Director Nottoli and seconded by Director Hidahl and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE PROPOSED FISCAL YEAR 2021-22 WORK PLAN FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO WITH RESOLUTION 2021-08.

AND

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE PROPOSED FISCAL YEAR 2021-22 BUDGET FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO WITH RESOLUTION 2021-09.

AND

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THAT EACH MEMBER JURISDICTION SHALL CONTRIBUTE LOCAL FUNDS IN THE AMOUNT OF \$50,000 FOR FY 2021-22 WITH RESOLUTION 2021-10

Public comment was received on this item from Rick Carter.

Item #11: A Approve Release of a Request for Proposals for Traffic Engineering Services

Executive Director Minnema introduced the item and Matt Lampa, Principal Civil Engineer provided a presentation summarizing the item. A discussion amongst the Board and JPA staff ensued.

A motion was made by Director Nottoli and seconded by Director Hume and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR HERBY CONTINUES THIS ITEM.

No public comment was received on this item.

Item #12: Approve Release of a Request for Proposals for Legal Research, Analysis, and Strategy for Funding through Local Transportation Measures

Executive Director Minnema introduced the item provided a presentation summarizing the item. A discussion amongst the Board and JPA staff ensued.

A motion was made by Director Nottoli and seconded by Director Hume and passed by unanimous vote that:

THAT THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") DESIRES TO EXPLORE AND PURSUE ALL AVAILABLE FUNDING OPTIONS FOR CONSTRUCTION OF THE 34-MILE CONNECTOR EXPRESSWAY PROJECT ("PROJECT") IN ITS ENTIRETY

AND

THAT THE BOARD RECOGNIZES THE IMPORTANCE AND NEED TO EXPLORE LOCAL FUNDING FOR THE PROJECT THROUGH LEGAL ANALYSIS AND STRATEGY CONCERNING THE DEVELOPMENT OF LANGUAGE TO BE INCORPORATED IN FUTURE POTENTIAL ORDINANCES AND MEASURES TO ENSURE DIRECT FUNDING FOR THE ENTIRE 34-MILE PROJECT

AND

THAT THE BOARD HEREBY AUTHORIZES AND DIRECTS THE EXECUTIVE DIRECTOR TO RELEASE A REQUEST FOR PROPOSALS FOR LEGAL RESEARCH, ANALYSIS AND STRATEGY FOR FUNDING THROUGH LOCAL TRANSPORTATION MEASURES

No public comment was received on this item.

Item #13: Approve Release of a Request for Proposals for Federal/State Funding Legal Research related to the Metropolitan Transportation Plan

Executive Director Minnema introduced the item and provided a presentation summarizing the item. A discussion amongst the Board and JPA staff ensued.

A motion was made by Director Hume and seconded by Director Howell and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR HERBY CONTINUES THIS ITEM.

Public comment was received by Kevin Bewsey on this item.

Closed Session

Item #14:

A. Public Employee Performance Evaluation (Government Code, § 54957(b)(1))

Employee: Executive Director

B. Conference with Labor Negotiators (Government Code, § 54957.6)

Agency Designated Representative: Board Chair

Unrepresented Employee: Executive Director

Open Session

No reportable action from closed session.

Item #15: Discussion Regarding Executive Director Employment and Compensation, if any

A motion was made by Director Howell and seconded by Director Hidahl and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") APPROVES A 2% MERIT INCREASE TO THE EXECUTIVE DIRECTOR'S SALARY EFFECTIVE MAY 1, 2021 WITH RESOLUTION 2021-14

No public comment was received on this item.

Item # 16: Announcement and Final Comments from Board Members

No action was taken on this item.

No public comment was received on this item.

Adjournment

The meeting adjourned at approximately 10:55 a.m.

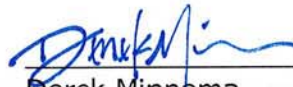
APPROVAL OF ACTION MINUTES FOR MAY 28, 2021

Approved By:

Attest:



Kerri Howell
Chair of the Board



Derek Minnema
Board Secretary